



# Boxley

## PARISH COUNCIL

[www.boxleyparishcouncil.org.uk](http://www.boxleyparishcouncil.org.uk)

Beechen Hall, Wildfell Close, Walderslade,  
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**Clerk:** Daniela Baylis

**Assistant Clerk:** Heidi Pearson

**Finance Assistant:** Nichola Carter

## A G E N D A

**To All Members of the Council, Press and Public Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on 7 October 2025 at Sandling Village Hall, Sandling Ln, Maidstone ME14 3EF at 6.30pm.**

**1. Apologies and absences**

To receive apologies for absences.

**2. Declaration of Interests, Dispensations, Predetermination or Lobbying**

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.

**3. Motion to exclude the press and public from the meeting for all items in the Confidential Section**

**4. Minutes of the Parish Council Meeting 8 September 2025** To consider the minutes and if in order sign as a true record

**5. Matters Arising From the Minutes**

**6. Co-option of new Councillors to fill 2 vacancies**

Full Applications will be made available to councillors by email in advance of the meeting, and on the day of the meeting in paper form if not received previously.

**7. Crime Report and Police Issues**

See report

**Public Session at the discretion of the Chairman. Parishioners may address the meeting with regard to any item on the Agenda (time limited to 3 minutes per person). Items not on the Agenda must be submitted to the Clerk in advance of the meeting. Non-parishioners are only able to address the meeting at the invitation of the Chairman.**

**8. Draft Minutes of Recent Committee Meetings**

The following have been previously circulated:

- 8.1 Environment Committee meeting 15 September 2025
- 8.2 Finance and General Purposes Committee 22 September 2025
- 8.3 Estates Committee 22 September 2025
- 8.4 Long Term Investment Working Group 1 October 2025
- 8.5 Woodland Management Committee 1 October 2025

**9. Finance**

- 9.1 Bank Balances
- 9.2 Finance General – verbal report to be given at the meeting.
- 9.3 Receipts and Payments – 1-30 September 2025
- 9.4 Councillor Allowances – to receive recommendations from the F&GP Committee

**10. Policies and Procedures**

- 10.1 Grants Policy – no change
- 10.2 Grant Application Form – no change
- 10.3 Mental Health and Wellbeing Policy – no change

**11. Reports from Boxley Parish Councillors/Office**

- 11.1 Office Staff report
- 11.2 Councillor's reports
- 11.3 Borough Councillor Reports on Maidstone Borough Council items that directly affect Boxley Parish
- 11.4 Kent County Councillor Report
- 11.5 KALC representatives
- 11.6 Grove Green Community Hall representative
- 11.7 Sandling Village Hall Representative
- 11.8 Vinters Valley Nature Reserve Representative
- 11.9 Any other reports

**12. Sandling**

**13. Lidsing**

**14. Cluster Meetings**

**15. Community Governance Review**

- 15.1 Leaflet for North and South Parish wards

**16. Five Year Development Plan**

**17. Matters for Decision**

None on this Agenda

**18. Correspondence**

To consider any received

**19. Matters for Information**

**20. Items for Next Agenda**

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 21 October 2025.

**21. Meetings**

Next Meeting Monday 3 November 2025 at Beechen Hall at 7.30pm.

**CONFIDENTIAL SECTION**

**22. Personnel matters**

*Daniela Baylis*

Daniela Baylis  
Clerk to the Council.

Date: 2 October 2025