

**Minutes of the Meeting of the Parish Council held at
Weaving Village Hall, Weaving Street, Grove Green on
Monday 2nd July 2012 commencing at 7.30 pm.**

Councillors present – Mrs P Brooks (Chairman), Mr V Davies, Mr P Dengate (arrived with apologies at item 4.2), Mr T Harwood, Mrs K Macklin (arrived with apologies at item 5.1), Mr K Perry, Mr G Smith, Mrs A Spain, Mr A Springate, Mr P Sullivan and Mrs M Waller together with the Clerk, Borough Councillor D Butler, PCSO Hawthorn, 1 member of the public and 2 members of the press.

1. Apologies and absences.

Cllrs. Ivor Davies (holiday), Bob and Wendy Hinder (holiday). County Councillor Paul Carter (KCC commitment).

2. Declaration of Interests or Lobbying.

Cllr Spain reminded members of her involvement with item 8 and notified members that she would take no part in discussions.

3. Minutes of the Parish Council Meeting of 11th June 2012

The minutes of the meeting were **agreed** and **signed** as a true record.

4. Matters Arising From the Minutes.

4.1 Minute 2412/4.1 Round Wood. **Noted** the request to withdraw the Village Green application was being submitted to the Regulation Committee Member Committee on 17th July 2012. The Clerk was to monitor the situation.

4.2 Minute 2412/25.2 PCSO duties. **Noted** the Police had been notified that the Parish Council did not wish to see the agreement changed and a response was awaited.

4.3 Minute 2413/13 Powers of Competence. **Noted** Clerk training was on 3rd July.

4.4 Minute 2413/15.1 Website. **Noted** work was underway to transfer website information across.

5 Report from the PCSO and Police Issues.

Noted and received crime statistics and report from PCSO who informed members that Pilgrims Way was being targeted by the Police. He requested that mountain bike associations be contacted to ask them to remind their members not to go off path. **Action – office.**

The meeting was not adjourned as no member of the public indicated that they wished to speak.

6 Draft Minutes of Meetings since Previous Parish Council Meetings.

Noted and received.

6.1 Environment Committee meeting 18th June 2012.

6.3 Estates Committee 19th June 2012.

7 Finance.

7.1 **Noted and received** payments made out of meeting 12.06.12 – 25.06.12. Appendix A

7.2 **Noted and received** receipts for the period 07.06.12–25.06.12. Appendix B.

7.3 **Noted and received** account balances as at 25.06.12. Appendix C.

7.4 **Authorised** payments of accounts. Appendix D.

7.5 Internal Audit. Cllr Bob Hinder was suggested for the internal audit. Cllrs Dengate and Perry offered to undertake the next series of checks. **Action – office.**

8 Land at Sandy Lane, Boxley.

Noted an item would be on each Parish Council agenda until all issues were resolved.

- 8.1 **Agreed** the Terms of Reference for the working group. First meeting was to be 17th July 2012.
- 8.2 **Ratified** the decision to transfer the remaining sum, to pay for the land, via a CHAPS payment,
- 9 **Matters for Decision.**
- 9.1 Parish Tour, **agreed** to be arranged for late September or October. **Action – office**
- 9.2 Quality Council, **agreed unanimously** to apply for reaccreditation. Clerk to draft documents and to submit to September or November Finance Committee for approval. **Action – office.**
- 10 **Code of Conduct.**
Lengthy discussion took place on the change to the legislation and the requirement for spouses and partners to be listed on the Notification of Disclosable Pecuniary Interests and for this to be displayed on websites.
The Chair proposed the resolution that "**Boxley Parish Council adopt the Maidstone Borough Council recommended Code of Conduct**". **Agreed** (7 for, 3 against and 1 abstention). **Noted** an advertisement would be placed as required by the legislation. **Action – office.**
- 11 **Reports from Borough and County Councillors.**
Cllr Butler notified members of the availability of a grant from MBC and the Clerk was asked to circulate details. **Action – office.**
- 12 **Policies and Procedures Review.**
- 12.1 Press Policy **agreed.**
- 12.2 Parish Councillor Allowance. Members **noted** that the last increase had been in 2008. In view of the increase in petrol costs etc. it was **agreed** that the allowance should be increased for the 2013/14 financial year. The actual percentage increase was deferred to the Finance Committee for decision. **Action – Finance Committee.**
- 13 **Reports from councillors/office.**
Noted and received
- 13.1 Cllr Dengate report on Boxley Warren walk.
- 13.2 Cllr Dengate report on the Dynamic Councillor – New Councillor Training that he had attended.
- 14 **Matters for Information.**
- 14.1 June newsletter from Cobtree Manor Park.
- 14.2 ACRK newsletter Oast to Coast summer 2012.
- 14.3 Kent Wildlife Trust newsletter Wild Kent Spring 2012.
- 14.4 CPRE Fieldwork Spring 2012
- 14.5 Rural news ACRK newsletter issue 117.
- 14.6 Kenward Trust newsletter Spring/summer 2012
- 14.7 Open Spaces newsletter Summer 2012 30/4.
- 14.8 Two trees have been snapped off in the orchard and these will be replaced this winter. **Action – office.**
- 14.9 Paul Carter's members allowance was available for community or highway projects.
- 15 **Next Meeting.**
Monday 3rd September 2012 at 7.30 pm at European School of Osteopathy, Boxley Village.

The Clerk requested guidance on how to progress the Community Project Grant applications. The Chairman was suggested and Cllrs Macklin, Smith, Dengate

volunteered to be on the judging group. **Action – office.**

Meeting closed at 8.27 p.m.

Signed as a correct record of the proceedings.

Chairman.....Date.....