

Minutes of the Meeting of the Parish Council held at European School of Osteopathy, Boxley Village on Monday 3 June 2019 commencing at 7.30 pm.

Present: Mr V Davies (Chairman), Ms L Clarke, Mr Ivor Davies, Mr P Dengate, Mr T Harwood, Mr G Hayday, Mr D Hollands, Mrs P Huntingford, Mrs K Macklin, Mr P Sullivan together with the Clerk Mrs P Bowdery and one member of the public/press.

1. Apologies and absences

Apologies: Cllrs Brindle, Constable, B Hinder and W Hinder.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

None submitted.

3. Chairman's Announcements

The Chairman notified members that references had been received for the new Clerk Daniela Baylis and she would be commencing on 1st July with a planned one week change over.

4. Minutes of the Parish Council Meeting 13 May 2019

The minutes of the meeting, with two minor adjustments, were **agreed** and **signed** as a correct record.

5. Matters Arising From the Minutes

5.1 Minute 3250/10.1 Franklin Drive Play Area. Borough Councillor Anne Brindle has agreed to donate part of her annual grant to the site which allows the purchase of six pieces of wooden equipment. A revised lease agreement from MBC is awaited. **Noted.**

5.2 Minute 3250/10.2 Weaving Heath, Wents and Five Acre Woods and Grove Green Wood Village Green Status. Work to be undertaken to try to identify users of the heath. Cllr Bob Hinder is advising the organiser of the petition on how best to present the petition to MBC, asking that it voluntarily submits the heath for Village Green status. **Noted.** The Clerk was asked to provide an update when one was available. **Action: Clerk and Cllr Bob Hinder.**

5.3 Minute 325010.4 Candidates for election. Advice to be sought whether a candidate can opt to have a locality, e.g. Lordswood, instead of a home address on the published paperwork. **Action: office.**

5.4 Any other matters arising from the minutes which are not on the agenda. None.

6. Crime Report and Police Issues

Crime report 2 May 2019 to 28 May 2019. **Received** and **noted.**

The meeting was adjourned at 7.37 pm where the resident spoke on the parking complaints in Sandling. Cllr Clarke notified members that someone had been apprehended for stealing lead off the church roof. The meeting reconvened at 7.40 pm.

7. Draft Minutes of Recent Committee Meetings

7.1 Environment Committee 13 May 2019. **Noted.**

7.2 Environment Committee 20 May 2019. **Noted.**

7.3 F&GP Committee 28 May 2019. **Noted.**

8. Finance

8.1 Payments made out of meeting 07.05.19- 28.05.19. **Received** and **noted.**

8.2 Receipts for the period 07.05.19- 28.05.19. **Received** and **noted.**

8.3 Account balances. **Received** and **noted.**

9. Annual Governance Accountability Return for the Year Ended 31 March 2019

9.1 BPC Governance Statement.

9.1.1 The statement was **received** and **noted.**

9.1.2 Cllr Ivor Davies seconded by Cllr Dengate proposed that the RFO be authorised to sign the statement. **Unanimously agreed.**

- 9.2 AGAR Section 1- Annual Governance Statement 2018/19.
- 9.2.1 The RFO's and F&GP Committee recommendations that the statement be approved were **received** and **noted**.
- 9.2.1 Cllr Ivor Davies seconded by Cllr Dengate proposed that the Chairman and RFO be authorised to sign the statement. **Unanimously agreed**
- 9.3 AGAR Section 2. Accounting Statement 2018/19.
- 9.3.1 The RFO's recommendation that the document is signed was **received** and **noted**.
- 9.3.1 Cllr Ivor Davies seconded by Cllr Dengate proposed that the Chairman be authorised to sign the statement. **Unanimously agreed.**

10 **Policies and Procedures**
None scheduled for Review.

11. **GDPR**
The report on the outstanding work and also that action is on-going to ensure compliance was **received** and **noted**.

12 **Reports from councillors/office**
Cllr Clarke notified members that she and a resident had stopped two HGVs from trying to access the ESO site via the village green entrance. She said it was clear that trees and the village green would be severely damaged and the dodgem cars ride that they were trying to deliver had also been damaged. The ESO had been contacted and they apologised and would be reviewing their hire information concerning access to the site. The HGVs left without delivering the equipment to the private function. **Noted**
Cllr Hayday gave an update on the recent work of the Traffic Working Group. A document on problems and possible solutions was being produced, which would be provided to the parish council and sent to neighbouring parishes. A meeting had been arranged with a representative of the Bearsted Road Improvement Scheme as the group wanted to highlight the fact that traffic congestion would be moved to just outside of the scheme.

13. **Reports from Borough and County Councillors**
None submitted.

14. **Matters for Decision**

14.1 Invitation to an engagement meeting at Cygnet Hospital, members did not express an interest.

14.2 St John's Fete 15 June. Cllr Macklin offered to attend and Cllr Sullivan would arrange to collect, erect and return the gazebo etc. **Action: Cllrs Macklin, Sullivan and the office.**

15. **Correspondence**
The Clerk reported that the office had received many e-mails thanking the parish council for its recent work in getting access back to the Medway Household Waste Recycling Centres. **Noted.**

16. **Matters for Information**

16.1 Armed Forces Day . Apologies to be sent as the Chair and Vice Chair could not attend. **Action: office.**

16.2 Sale of Wildfell Close Land. KCC will be advertising the land for development in June with a closing date for offers in July. **Received** and **noted**.

17. **Items for Next Agenda**
Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 24 June 2019.

18. **Next Meeting**
1 July 2019 at Weaving Street Village Hall, Weaving Street ME14 3DZ.

Meeting closed at 7.56 p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....